Capistrano Valley High School

26301 Via Escolar, Mission Viejo, CA 92692

Application for Fundraising Event

To be Completed and Signed by Club President and Advisor

	Date:	Date:			
Proposed Event:					
Description and Purpose of Fundraiser:					
	_				
What will the money be used for?					
Where will money be deposited? ASBBooster	Other (specify)				
Requesting Club/Organization:Acct.#Acct.#					
Proposed Date(s) of Event:					
Location of Proposed Activity:					
Status of Event (circle one): New Event Held Prev	iously (Years):				
Other Background Information (such as other schools or clubs the	hat have held similar	events):			
Budget Plan for Activity (Attach Description)					
Club Contact Person:					
Club Representative (signature, date)					
Club Advisor:					
Club Advisor (signature, date)		_			
Student Council Recommendation (circle)	Yes	No			
Student Council Representative (name, signature, date)					
Principal or Designee Action (circle)	Yes	No			
Principal or Designee (name, signature, date)					

Capistrano Valley High School Revenue Projection

Nan	ne of Club:		ool Year:		
	draiser:				
_	ES PROJECTION AND SUMMARY	Item #1	Item #2	Item #3	Item #4
	PRE-EVENT INFORMATION				
<u> </u>	Description of items to be sold				
2	Number of individual units to purchase				•
3	Price you paid per item Total price you paid for all items or item		\$	\$ ¢	\$ \$
4			\$ 	\$ ¢	\$
5 6	Sale price per individual item Total revenue potential (line 2x5)-4		\$	\$	\$
POS	ST EVENT INFORMATION	Item #1	Item #2	Item #3	Item #4
7	Number of Indivdual items received (per invoice)				
8	Number of items given away				
9	Number of items lost/stolen				
10	Number on hand				
11	Number Sold (7 -8-9-10)				
12	Item Selling Price	\$	\$	\$	\$
13	Revenue Potential (11 X 12)	\$	\$	\$	\$
14	Acutal Money Received	\$	\$	\$	\$
15	Cash Over/Short	\$	\$	\$	\$
_	anation of differences in cash counts/proce				
	anation of differences in projected sales:				
Was	this a successful fundrasier? Why/why no	ot:			
Repo	ort prepared by :				
Club	Advisor:		Title		Date

<u>Pre-event</u> - Copy of form, with header and "Pre-event" information complete, attached to activity request form. <u>Post-event</u> - Original submitted to ASB bookkeeper, copy retained by club advisor

Date