

CVHS IB Program Academic Honesty and Attendance Rules

Academic Honesty

- First confirmed incident of academic dishonesty (see CVHS Discipline Policies and IB Academic Honesty policy):
 - Official warning
 - Grade penalty
 - Parent notification
 - IB teachers notification
 - Academic dishonesty noted in Aeries Intervention Notes
- Second confirmed incident of academic dishonesty:
 - Student transferred out of IB Program
 - Grade penalty
 - Parent notification
 - Disciplinary referral issued
 - Academic dishonesty noted in Aeries Intervention Notes

Attendance

- Students must comply with CVHS Discipline Policies
 - Truancies: Any absence that is not cleared by the office within 72 hours will become a truancy and disciplinary action may be taken by the Assistant Principal. Students are held responsible for their attendance record. The school suggests that students check with teachers (especially on sub days) to verify their attendance and respond immediately when un-cleared absence letters are mailed home. In the event your son or daughter is repeatedly truant, it is a good practice to call the Attendance Office often to verify attendance. **School work or assessments missed as the result of a truancy cannot be made-up.**
 - Make-up Work: Students shall be given the opportunity to make up school work missed because of an **excused absence** as define per Ed. Code or suspension and shall receive full credit if the work is turned **in accordance to the teacher's classroom policy**. It is the student's responsibility to know the teacher's classroom policy and to work with teachers to make-up all work missed during absences.